

EIGHTY-EIGHTH
ANNUAL REPORT

MECHANICS'
INSTITUTE

SAN FRANCISCO
CALIFORNIA

NINETEEN HUNDRED
FORTY-THREE



Eighty-eighth Annual Report

OF THE

MECHANICS' INSTITUTE

FOR THE

Year Ending February 28, 1943

MECHANICS' INSTITUTE
OFFICERS

Board of Trustees

Year Ending February 28, 1943

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H. L. SLOSSON, JR.
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[illegible]

Mechanics'-Mercantile Library

| | | |
|-----------------|-----------|-------------------------------|
| MARY O. CARMODY | - - - - - | Librarian |
| DORIS CANTOU | - - - - - | Reference Librarian |
| HELEN D. BRYANT | - - - - - | Chief, Circulation Department |

Assistants

URANIA PAIZIS, MARY LOGAN, JOHN A. DEAN,
ROSE M. O'TOOLE, CHARLOTTE JAMES

Evening Assistants

CLARKSON CRANE, CECILIA DONOGHUE

Serving Their Country

JOHN C. STUMP, NORMAN GREEN

MECHANICS' INSTITUTE

Mechanics'-Mercantile Library

Mechanics' Institute Chess and Checker Club

57 Post Street
San Francisco, California

The Library now contains over one hundred and forty-two thousand volumes.

Special attention is given to the division of technology.

Over five hundred periodicals and newspapers are on file.

A chess and checker room is maintained, where smoking is permitted.

Lecture courses are held each season.

Library open daily, 9 a. m. to 10 p. m.

Sunday, 1 p. m. to 5 p. m.

Chess room, daily, 9 a. m. to 10 p. m.

TERMS OF MEMBERSHIP

| | |
|------------------------------------|---------|
| Entrance Fee..... | \$ 1.00 |
| Half-yearly Dues (in advance)..... | 3.00 |
| Life Membership | 100.00 |

Non-residents may use the Library for one month on payment of fifty cents.

A member may introduce a friend (not a resident of the city), who will be allowed the use of the Library rooms for one month.

LIBRARY RULES

Members are entitled to take out four books at a time, provided however, that only two books of new fiction or current magazines marked "One Week Only", whether regular books or extra books, may be out at the same time on one membership. Extra books may be taken out on payment of five cents each.

All new fiction and new magazines may be kept out one week only, and are not renewable. All other circulating books, except where marked "One Week" or "Seven Days," may be kept out two weeks and may be renewed for two weeks longer unless marked "Not Renewable." Renewal notice may be given by mail or telephone (GARfield 1750).

An overdue charge of five cents a day will be made on all one week books, current magazines and books marked "Not Renewable." On other books a charge of two cents a day will be made.

Reservation postals may be left for all circulating books.

PRESIDENT'S REPORT

San Francisco, California, March 4th, 1943

In presenting the figures in my annual report I desire to stress the fact that the war condition has made many changes both in our membership and in our library service.

The membership at this time last year was 3466. Today it is 3308, a loss of 158, due to a great extent to absence from this City because of service in the Armed Forces of the United States and in civilian defense activity. Last year I reported a loss of 166 members over the preceding year so that this year's loss is not out of proportion.

During the year twenty-seven members who had paid dues continuously for thirty years were, in accord with the Constitutional provision relating thereto, declared to be life members.

The circulation of books was less by 5623 which result would naturally follow the lesser number of members.

3032 volumes were added to the library and 2799 were lost, paid for, and discarded. Practically all of the discarded volumes were donated for use of the Armed Forces.

Because of a lack of attendance due, no doubt, to dim-out conditions the usual course of lectures was omitted this year and will, probably, not be resumed for the duration.

The annual election for seven trustees was held on February 23rd, 1943, and resulted in the re-election of Messrs Constant J. Auger, Charles Bagby, Lewis F. Byington, Joseph D. Hodgen, William Penn Humphreys, F. C. Shaughnessy, and H. L. Slosson, Jr.

Municipal bonds amounting to \$30,300.00 matured since March 1942. Your Board has purchased an amount of \$75,000.00 of United States Government bonds. The par value of our present bond holdings stands on our books at \$685,178.06, which includes an added value of \$750.00 on our United States Savings Bonds. During the year our mortgages receivable account has been reduced by \$19,600.00 by payments on account of principal.

At the last annual meeting I stated that your Board had arranged for the installation of a modern lighting system for both floors of the library. The system has been installed and I call your attention to the lighting on this floor as a part of it. Much favorable comment has been made by many of our members who use the library at night.

Two of our library assistants, Messrs John Stump and Norman Green, have been inducted into the Armed Forces of the United States. Both of them were very efficient in their work and their absence is much felt in our library service.

GEO. U. HIND,
President.

SECRETARY'S REPORT

For the Year Ending February 28, 1943

San Francisco, March 4, 1943.

To the Board of Trustees of the Mechanics' Institute,
San Francisco.

Gentlemen:—

I have the honor to present herewith financial statement of the Mechanics' Institute for the year ending February 28, 1943:

March 1, 1942, Cash on deposit in various banks.....\$117,350.92
Cash in revolving funds..... 450.00

Total Cash\$117,800.92

RECEIPTS

Mechanics' Institute Building—rent collections, etc.
from March 1, 1942, to February 28, 1943.....\$ 42,353.62
Insurance Refund 326.21
Interest, Ernest N. Atkins Memorial Fund..... 24.96
Interest, James Lick Fund..... 499.92
Interest, Savings Account..... 984.31
Interest, Mortgages Receivable Accounts..... 4,541.72
Interest, Bonds 28,255.68
Library and General Administration:
Dues\$ 15,760.25
Entrance Fees 460.00
Books Paid For 194.28
Fines and Extra Books 1,716.25
Insurance Refund 607.56
Sundry25

18,738.59

Total Receipts\$ 95,725.01

Received from Investments Accounts:

Bonds Matured\$ 30,300.00
Payments on Mortgages Receivable a/c 19,600.00
Post Street Bldg. cost a/c 950.45

50,850.45

Total Cash Received 146,575.46

\$264,376.38

EXPENDITURES

Mechanics' Institute Building—operating expenses from March 1, 1942, to February 28, 1943:

Pay Roll\$ 18,135.79
Taxes 9,670.40
Insurance 1,818.87
Heat 755.65

Light and Power 2,391.67
Water 243.03
Window Cleaning 429.00
Supplies 289.70
Repairs 1,113.85
General Expense 1,272.38
Interest, Lease Deposit 10.00
Equipment 51.01

\$ 36,181.35

Library and General Administration:

Books, Binding and Periodicals.....\$ 9,486.33
General Expense 1,928.87
Insurance 280.83
Legal Expense 250.00
Lectures 387.00
Printing and Stationery 419.09
Salaries 24,862.62
Supplies 102.65
Taxes 103.48
Monthly Bulletin 129.78
Furniture and Equipment 783.93
Rent of Library Rooms 18,720.00

57,454.58

Total Operating Expense.. \$ 93,635.93

Investments Account:

Bonds Purchased (Par Value).....\$ 75,000.00
Refund, a/c Lease Deposit..... 200.00
Post Street Bldg.—Cost a/c 4,977.51

Total 80,177.51

Total Cash Paid Out \$173,813.44

Cash on hand in various banks, Feb. 28, 1943\$ 90,112.94
Cash on hand in contingent funds 450.00

Total Cash on Hand 90,562.94

\$264,376.38

SUMMARY

Cash on Hand, March 1, 1942\$117,800.92
Total Income\$ 95,725.01
Total Expense 93,635.93

Excess Receipts 2,089.08
Received from Investment Accounts 50,850.45

\$170,740.45

Less Investments made and deposit returned 80,177.51

Cash on Hand, February 28, 1943 \$ 90,562.94

DISTRIBUTION

| | |
|--|--------------|
| Cash on hand and in various banks, February 28, 1942 | \$ 90,112.94 |
| Cash in revolving funds | 450.00 |
| Total Cash | \$ 90,562.94 |

The above figures indicate that the cash receipts (excluding the amounts received and expended for Investment Accounts) were \$2,089.08 in excess of expenditures.

| | |
|---|--------------|
| The net amount expended since April 18, 1906, on Books and Periodicals, and binding of new books has been | \$411,509.94 |
| The amount paid out for construction, equipment, etc., of the Post Street Building has been | \$395,867.28 |

Insurance is carried as follows:

| | |
|---|--------------|
| Books, Furnishings and other contents | \$115,000.00 |
| Post Street Building | 320,000.00 |

The resources of the Mechanics' Institute are as follows:

Post Street lot covered by Mechanics' Institute Building.

First Mortgages for \$87,750.00 on San Francisco Real Estate.

Bonds to the par value of \$685,178.06, as follows:

| | |
|---|--|
| \$129,000.00 San Francisco, Cal., City Hall 5%. | |
| 4,100.00 San Francisco, Cal., Municipal Railway 5%. | |
| 5,000.00 San Francisco, Cal., Water 4½%. | |
| 15,000.00 San Francisco, Cal., Golden Gate Park 3½%. | |
| 24,000.00 San Francisco, Cal., Hetch Hetchy Water 4½%. | |
| 16,000.00 San Francisco, Cal., Hetch Hetchy Water 5%. | |
| 10,000.00 San Francisco, Cal., Hetch Hetchy Water 5¾%. | |
| 500.00 San Francisco, Cal., Playground 3½%. | |
| 5,000.00 San Francisco, Cal., Spring Valley 4½%. | |
| 905.00 Berkeley, Cal., Municipal Improvement 4½%. | |
| 1,875.00 Chico, Cal., Municipal Improvement 5%. | |
| 2,000.00 Cloverdale, Cal., Municipal Improvement 5%. | |
| 74,000.00 East Bay Municipal Utilities 5%. | |
| 10,000.00 Marin, Cal., Municipal Water District 5%. | |
| 30,000.00 Metropolitan Water District 4%. | |
| 4,393.90 Monterey, Cal., Municipal Improvement 5%. | |
| 3,000.00 Oakland, Cal., School District 5%. | |
| 5,000.00 Petaluma, Cal., City High School 6%. | |
| 3,000.00 Pittsburgh, Cal., Municipal Improvement 5%. | |
| 1,000.00 Richmond, Cal., School District 4½%. | |
| 5,000.00 Richmond, Cal., School District 5½%. | |
| 5,000.00 Sacramento, Cal., School District 4½%. | |
| 3,000.00 Sacramento, Cal., High School District 4½%. | |
| 1,125.00 Santa Barbara, Cal., School District 4½%. | |
| 10,000.00 Santa Rosa, Cal., Union High School District 5%. | |
| 800.00 Visalia, Cal., Municipal Improvement 6%. | |
| 1,000.00 Williams, Cal., Municipal Improvement 5½%. | |
| 1,000.00 Contra Costa County, Cal., 5%. | |
| 15,000.00 Fresno County, Cal., 5%. | |
| 5,000.00 Merced County, Cal., 5%. | |
| 11,000.00 California State Bldgs. and University Bldgs., 4½%. | |

| | |
|--|--|
| 32,000.00 California State Harbor 4%. | |
| 3,000.00 California State Highway 4½%. | |
| 54,000.00 California State Highway 4¾%. | |
| 20,000.00 California State Highway 5%. | |
| 8,000.00 California State University Buildings 4½%. | |
| 11,000.00 California State Veterans' Welfare 4½%. | |
| 25,479.16 United States Savings Bonds (paying 2.9%). | |
| 100,000.00 United States Savings Bonds of Defense 2½%. | |
| 5,000.00 United States Treasury Bonds 2¼%. | |
| 25,000.00 United States Treasury 2%. | |
| Cash on hand March 1, 1943, \$90,562.94. | |
| Books, Furniture and Equipment of the Library. | |

Respectfully submitted,

JOHN H. WOOD, *Secretary*.

REPORT OF THE LIBRARY

For the Year Ending February 28, 1943

San Francisco, California, March 4th, 1943

To the President and Board of Trustees, Mechanics' Institute.

Gentlemen:— I herewith submit the eighty-eighth annual report of the Library for the year ending February 28th, 1943.

Membership

| | | |
|---------------------------------|-----|-------|
| March 1, 1942 | | 3,466 |
| Added—Subscribing | 454 | |
| Reinstated | 14 | 468 |
| | | <hr/> |
| | | 3,934 |
| Withdrawn—Life (deceased) | 18 | |
| Subscribing | 608 | 626 |
| | | <hr/> |
| | | 3,308 |

During the year 27 subscribing members who had paid dues continuously for thirty years were, according to the Constitution, made life members.

The membership is divided as follows:

| | |
|-------------------|-------|
| Honorary | 2 |
| Life | 598 |
| Subscribing | 2,708 |
| | <hr/> |
| | 3308 |

Book Accessions

| | |
|--|---------|
| Number of volumes listed March 1, 1942 | 142,095 |
| Added by purchase | 2,533 |
| Added by binding | 242 |
| Added by gift | 257 |
| | <hr/> |
| | 145,127 |
| Less lost, paid for, and discarded | 2,799 |
| | <hr/> |
| Number of volumes listed February 28th, 1943 | 142,328 |

Circulation

There were issued for home use 145,483 volumes, an average monthly circulation of 12,124 volumes.

Accessions by Classes

| | Purchased | Cost | Bound | Cost | Gifts | Total |
|---------------------|-----------|------------|-------|----------|-------|-------|
| General Works | 34 | \$ 108.30 | 21 | \$ 50.25 | 9 | 64 |
| Philosophy | 43 | 74.10 | 3 | 6.75 | 4 | 50 |
| Religion | 15 | 24.58 | — | — | 2 | 17 |
| Sociology | 221 | 625.70 | 27 | 77.50 | 103 | 351 |
| Philology | 4 | 10.75 | — | — | — | 4 |
| Science | 72 | 226.28 | 58 | 150.50 | 26 | 156 |
| Useful Arts | 297 | 726.47 | 104 | 282.60 | 83 | 484 |
| Fine Arts | 94 | 174.02 | 17 | 43.75 | 3 | 114 |
| Literature | 137 | 257.40 | 1 | 2.25 | 4 | 142 |
| Travel | 132 | 292.34 | 5 | 11.50 | 15 | 152 |
| Biography | 135 | 327.68 | — | — | 2 | 137 |
| History | 339 | 694.74 | 6 | 13.75 | 3 | 348 |
| Fiction | 1,010 | 1,681.88 | — | — | 4 | 1,014 |
| | 2,533 | \$5,224.24 | 243 | \$638.85 | 258 | 3,033 |

Table of Circulation Statistics

| | | | |
|---------------------|-------|--------------------------|---------|
| General Works | 373 | Literature | 5,710 |
| Philosophy | 2,155 | Foreign Literature | 516 |
| Religion | 764 | Travel | 6,487 |
| Sociology | 4,813 | Biography | 6,178 |
| Philology | 426 | History | 9,720 |
| Science | 3,501 | Fiction | 76,664 |
| Useful Arts | 7,808 | Periodicals | 7,328 |
| Fine Arts | 3,854 | Juvenile | 186 |
| | | | <hr/> |
| | | | 136,483 |

| | |
|-------------------|---------------------------------|
| Fiction | 766,640 volumes, 56.17 per cent |
| Non-Fiction | 598,190 volumes, 43.83 per cent |

| | |
|------------------------|---------------------------------|
| Adult books | 136,297 volumes, 99.86 per cent |
| Children's books | 186 volumes, 00.14 per cent |

Respectfully submitted,

MARY O. CARMODY,

Librarian.

APPENDIX

| Year Ending Feb. 28 | Sub- scribing | Membership Life and Honorary | Total | Volumes Library | Circula- tion |
|---------------------------|------------------|------------------------------------|-------|--------------------|------------------|
| 1943 | 2,708 | 598 | 3,308 | 142,328 | 145,483 |
| 1942 | 2,875 | 591 | 3,466 | 142,095 | 151,106 |
| 1941 | 3,048 | 584 | 3,632 | 142,376 | 166,928 |
| 1940 | 3,243 | 555 | 3,800 | 139,908 | 181,945 |
| 1939 | 3,299 | 563 | 3,862 | 137,655 | 189,748 |
| 1938 | 3,296 | 562 | 3,858 | 135,463 | 192,507 |
| 1937 | 3,404 | 570 | 3,974 | 132,273 | 197,969 |
| 1936 | 3,407 | 590 | 3,997 | 130,355 | 212,344 |
| 1935 | 3,312 | 598 | 3,910 | 127,815 | 220,372 |
| 1934 | 3,290 | 604 | 3,896 | 124,425 | 230,545 |
| 1933 | 3,517 | 649 | 4,166 | 121,666 | 250,140 |
| 1932 | 3,835 | 664 | 4,499 | 118,928 | 254,205 |
| 1931 | 3,878 | 666 | 4,546 | 114,347 | 237,974 |
| 1930 | 3,748 | 677 | 4,425 | 108,697 | 208,552 |
| 1929 | 3,657 | 679 | 4,336 | 103,123 | 176,174 |
| 1928 | 3,789 | 703 | 4,492 | 98,195 | 165,253 |
| 1927 | 4,032 | 702 | 4,734 | 102,056 | 161,980 |
| 1926 | 4,030 | 690 | 4,723 | 98,696 | 164,347 |
| 1925 | 4,170 | 690 | 4,860 | 94,992 | 169,631 |
| 1924 | 4,356 | 652 | 5,008 | 91,433 | 172,712 |
| 1923 | 4,317 | 657 | 4,974 | 87,855 | 172,902 |
| 1922 | 4,160 | 646 | 4,806 | 84,056 | 175,502 |
| 1921 | 3,842 | 650 | 4,492 | 80,776 | 150,376 |
| 1920 | 3,408 | 649 | 4,057 | 77,140 | 128,480 |
| 1919 | 2,994 | 653 | 3,647 | 73,128 | 101,728 |
| 1918 | 3,135 | 590 | 3,725 | 70,055 | 118,159 |
| 1917 | 3,144 | 598 | 3,742 | 65,875 | 132,721 |
| 1916 | 2,982 | 617 | 3,599 | 63,672 | 127,866 |
| 1915 | 2,862 | 626 | 3,488 | 56,740 | 131,687 |
| 1914 | 2,709 | 632 | 3,341 | 50,776 | 125,650 |
| 1913 | 2,855 | 643 | 3,498 | 44,527 | 118,998 |
| 1912 | 2,660 | 644 | 3,304 | 39,266 | 110,194 |
| 1911 | 2,385 | 651 | 3,036 | 35,392 | 88,753 |
| 1910 | 1,717 | 645 | 2,362 | 32,186 | 71,741 |
| 1909 | 2,034 | 646 | 2,680 | 28,324 | 83,042 |
| 1908 | 2,120 | 643 | 2,763 | 24,179 | ----- |
| 1907 | 2,726 | 651 | 3,377 | 17,850 | ----- |
| April 18, 1906 | ----- | ----- | 4,150 | ----- | ----- |

MECHANICS' INSTITUTE PUBLICATIONS
In Print

Annual Reports, 1907 to date.

List of books on architecture. August, 1913.

List of books on building and building materials. December, 1913.

List of books on electrical engineering. June, 1916.

List of books on petroleum. January, 1917.

List of books on aeronautics and military and naval engineering. January, 1918.

List of books added, 1914 to date.

List of periodical literature on file in the Mechanics' Institute Library, 1928.

Compiled by Mary O. Carmody.

Seventy-five years of history of the Mechanics' Institute, compiled by John H. Wood, Secretary, 1930.

